

# MEMORANDUM

**TO:** Department Heads Involved in the Budget Process

**FROM:** Michael E. Greene, Esq., City Administrator

**DATE:** October 27, 2023

**SUBJECT:** Departmental Budget Hearings

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Please be advised that the forthcoming Administration budget hearings have been scheduled to take place on Tuesday, November 7, 2023 and Wednesday, November 8, 2023. The Hearings will take place in the Council Chamber.

## SCHEDULE FOR BUDGET HEARINGS

NAME	DEPARTMENT	Nov. 7, 2023	Nov. 8, 2023
Chief Mullen	Fire	1:00	
Tia Almo	Court		4:00
Luis Perez Jimenez	Water / WasteWater Utility	4:00	
Dianne Roman	Human Services		2:00
Matthew Nieves	DPW		10:00
Chief Cattano	Police /OEM /Parking		12:30
Tashi Vazquez	OECD		3:00
Fallon Barcheski	Tax Collector	3:30	
William Fitzpatrick	Tax Assessor	3:00	
Irving Lozada	Code Enforcement /UCC	2:00	
Joel Rosa	Library	12:30	
Victoria Kupsch	Clerk		4:30

If there are any questions or concerns feel free to contact me.